

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE PALATINE RURAL
FIRE PROTECTION DISTRICT
HELD THE 12th DAY OF JUNE, 2017
AT PALATINE RURAL FIRE STATION #36
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee DelMar at 1:00 p.m.

A roll call was taken, and the following Trustees were present: Aaron DelMar, Robert McKanna, and Matt Moffitt. Chief Rich May and Assistant Chief Scott Mohr were also present.

There were two employees and two residents present for the meeting. Trustee DelMar opened the floor for public comment. The residents and employees present had no questions or comments for the Board.

A motion was made by Trustee Moffitt to approve the minutes from the Regular Meeting of the Board of Trustee held May 8, 2017 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Chief May introduced Kevin Smith from Eder, Casella & Company. Eder, Casella conducted the District's FY2016 audit. The auditor discussed information and answered questions regarding information contained in the District's FY2016 Audit.

A motion was made by Trustee DelMar to accept the FY2016 Annual Audit as prepared by Eder, Casella & Company. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to accept the financial report for month ended May 31, 2017 as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve payment of the May bills which includes checks numbers 18069 through 18102 for a total of \$375,820.48, payroll of \$120,422.97, and net other expenditures of \$17,052.58, for a total cost to the District of \$513,296.03. Also included in the motion is approval of check number 18103 dated June 12, 2017 for a total of \$2168.00. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Chief May reported that Trustee McKanna will be attending the Advanced Trustee Training classes next week, being held in conjunction with the Illinois Association of Fire Protection District's Annual Conference being held in Peoria.

Chief May explained Mobile Integrated Healthcare to the Board, and updated them on the status of the MIH program with RPM and Northwest Community Hospital.

Chief May indicated that planning has begun for the District's Annual Open House which will be held on Saturday, September 9th from 10:00 a.m. until 2:00 p.m.

Discussion was conducted regarding staffing. Inverness Mayor Jack Tatoes stated the concerns of Inverness residents regarding staffing changes being considered by the District's Trustees.

As part of last month's discussion goals for the Board of Trustees, Chief May provided each Trustee with Revenues vs. Expenditures overview from 2011 through 2016 and projections for 2017 through 2020 for Revenues and Expenditures. Included in the Chief's packet of information is a graph tracking the District's Reserve Balances, a Vehicle Replacement Schedule, and a Capital Improvement/Replacement Schedule.

Trustee McKanna suggested the Trustees ask Union members for goals, concerns, things that need improvement, and things that they see as positive for the District.

Discussion was conducted regarding Ambulance Billing. Chief May provided the Trustees with the District's current collection rates. After reviewing current rates, Chief May suggested the Trustees might want to consider changing the per mile rate. Most of the other rates are comparable with surrounding departments and in line with what Medicare reimburses. Chief May will update the fee schedule to include any recommended changes for the Trustee review and possible action at the July Board meeting.

The Chief provided the Board with a copy of the 2016 Cook County Draft Agency Tax Rate Report for the District.

A motion was made by Trustee DelMar to approve the FY2016 Treasurer's Report as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt abstaining from the vote.

A motion was made by Trustee DelMar to approve the Resolution 2017-002, A Resolution Adopting the Prevailing Wage Rates for Laborers, Workers and

Mechanics Employed on Public Works of Palatine Rural Fire Protection District, Cook County as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Trustee McKanna reported that he had visited Northwest Central Dispatch with AC Mohr and was greatly impressed with the entire dispatch operation the District is a part of.

A motion was made by Trustee DelMar to enter Closed Session at 1:50 p.m. to discuss pending or imminent litigation per 5 ILCS 120/2 (c) 11 and personnel issues per 5 ILCS 120/2 (c) 1 as part of the Open Meetings Act. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee Moffitt to exit Closed Session at 2:38 p.m. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Trustee DelMar stated there is no action that needs to be taken as a result of the Closed Session.

With no further business to come before the Board, a motion was made by Trustee Moffitt to adjourn the regular meeting of the Board of Trustees at 2:40 p.m. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

The next regular meeting of the Board of Trustees will be at 1:00 p.m. on July 10th.

Approved this 10th day of July, 2017, by a roll call vote as follows:

AYES: __DelMar, McKanna, Moffitt__

NAYS: _____0_____

ABSENT: _____0_____

Aaron DelMar
President
Palatine Rural Fire Protection District

ATTEST:

Matt Moffitt
Secretary
Palatine Rural Fire Protection District