

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 13<sup>th</sup> DAY OF NOVEMBER, 2017  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee McKanna at 1:00 p.m.

A roll call was taken, and the following Trustees were present: Robert McKanna and Matt Moffitt. Chief Rich May and Assistant Chief Scott Mohr were also present. Trustee DelMar had contacted Chief May indicating he would be arriving late for the meeting.

A motion was made by Trustee Moffitt to have Trustee McKanna serve as President pro tem for this meeting. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

Trustee McKanna opened the floor for public comment. There were no questions or comments for the Board.

A motion was made by Trustee McKanna to suspend the Regular Meeting of the Board of Trustees at 1:01 p.m. in order to conduct the Budget and Appropriations Hearing for fiscal year 2018. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

Trustee McKanna asked if anyone had a question or would like to speak or comment on the District's proposed Budget and Appropriations Ordinance for FY2018. There were no comments or questions regarding the proposed Ordinance.

A motion was made by Trustee McKanna to close the Budget and Appropriations Hearing and reconvene the Regular Meeting of the Board of Trustees at 1:02 p.m. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

Assistant Chief Mohr was administered the Oath of Office and promoted to the position of Deputy Chief. A motion was made by Trustee McKanna to suspend the Regular Meeting of the Board of Trustees at 1:10 p.m. for a time of cake and coffee. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

A motion was made by Trustee Moffitt to reconvene the Regular Meeting of the Board of Trustees at 1:24 p.m. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to table the approval of the Regular and Closed Session Minutes from the October meeting until Trustee DelMar is present. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to accept the financial report for month ended October 31, 2017 as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to approve payment of the October bills which includes checks numbers 18239 through 18268 for a total of \$52,969.72, payroll of \$129,253.68, and net other expenditures of \$17,027.78, for a total cost to the District of \$199,251.18. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

Chief May reviewed items contained in his Chief's report.

A motion was made by Trustee McKanna to approve Ordinance 2017-003, An Ordinance Providing for Budget and Appropriations of the Palatine Rural Fire Protection District, Cook County, Illinois for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018 as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to approve the Foreign Fire Insurance Board's purchase request in the amount of \$650.00 as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

Trustee DelMar arrived at approximately 1:30 p.m.

A motion was made by Trustee McKanna to approve the 2018 Meeting Schedule dates as presented. For calendar year 2018, the meeting time will be changed from 1:00 p.m. to 9:30 a.m. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to approve the purchase and installation of two new furnaces from Cress Heating in the amount of \$4,450.00.

The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to approve the purchase of two sets of turn out gear from Municipal Emergency Services (M.E.S.), for an amount not to exceed \$4,400. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to approve the purchase of ten (10) firefighting helmets from Air One, for a cost not to exceed \$3,000. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to approve the minutes from the Regular Meeting of the Board of Trustee held October 16, 2017 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee DelMar voting yes and Trustee McKanna voting yes. Trustee Moffitt abstained from the vote

A motion was made by Trustee McKanna to approve the Closed Session minutes from the Regular Meeting of the Board of Trustees held October 16, 2017 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee DelMar voting yes and Trustee McKanna voting yes. Trustee Moffitt abstained from the vote.

Trustee McKanna reported that he has completed his Pension Board Training.

A motion was made by Trustee McKanna to enter Closed Session at 1:50 p.m. to discuss pending or imminent litigation per 5 ILCS 120/2 (c) 11 and personnel issues per 5 ILCS 120/2 (c) 1 as part of the Open Meetings Act. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to exit Closed Session at 2:01 p.m. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

With no further business to come before the Board, a motion was made by Trustee Moffitt to adjourn the regular meeting of the Board of Trustees at 2:03 p.m. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

The next regular meeting of the Board of Trustees will be at 1:00 p.m. on December 11<sup>th</sup>.

Approved this 11<sup>th</sup> day of December, 2017, by a roll call vote as follows:

AYES: \_DelMar, McKanna, Moffitt\_\_\_\_\_

NAYS: \_\_\_\_\_0\_\_\_\_\_

ABSENT: \_\_\_\_\_0\_\_\_\_\_

Aaron DelMar  
President  
Palatine Rural Fire Protection District

ATTEST:

Matt Moffitt  
Secretary  
Palatine Rural Fire Protection District