

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE PALATINE RURAL
FIRE PROTECTION DISTRICT
HELD THE 9th DAY OF MAY, 2016
AT PALATINE RURAL FIRE STATION #36
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee Grosch at 1:00 p.m.

A roll call was taken, and the following Trustees were present: William Murray and Aaron DelMar. Rob Brumbaugh, Chief Hank Clemmensen, Deputy Chief Rich May, and Assistant Chief Scott Mohr were also present.

At their April meeting, the Palatine Township Board appointed Rob Brumbaugh to serve a three year term as Fire District Trustee. Dawn Andrlik administered the oath of office to Trustee Brumbaugh. Trustees and staff welcomed Trustee Brumbaugh.

A motion was made by Trustee DelMar to approve the following slate of officers: Trustee Brumbaugh, President; Trustee Murray, Treasurer; Trustee DelMar, Secretary. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Grosch voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Trustee Brumbaugh opened the floor for public comment. FF Arthur, Union President, addressed the Board and asked that additional documents requested by the Union via a FOIA request be released by the District.

Trustee Brumbaugh recognized the service of Mr. Glenn Grosch to the District as Fire Commissioner and Trustee. Mr. Grosch was presented with a plaque thanking him for his service to the District.

A motion was made by Trustee Murray to approve the minutes from the Regular Meeting of the Board of Trustees held April 11, 2016 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Murray voting yes and Trustee DelMar voting yes. Trustee Brumbaugh abstained from the vote.

As a point of clarification, Trustee Murray had indicated at last month's meeting that he believed the Firemen's Pension Fund to be approximately 80% funded. At this morning's Pension Fund meeting, he received updated information that the Pension Fund is 73% funded.

A motion was made by Trustee DelMar to approve the Closed Session minutes from the Regular Meeting of the Board of Trustees held April 11, 2016 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Murray voting yes and Trustee DelMar voting yes. Trustee Brumbaugh abstained from the vote.

A motion was made by Trustee DelMar to accept the financial report for the month ended April 30, 2016 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Murray voting yes and Trustee DelMar voting yes. Trustee Brumbaugh abstained from the vote.

Chief Clemmensen provided each Trustee with a copy of a quarterly statement from Sawyer Falduto regarding the District's investments. The District transferred \$1,000,000 from PMA to Sawyer Falduto in March, so the quarterly statement really only reflects activity in the account for a month of the quarter.

Trustee DelMar asked that staff get a fee summary from Sawyer Falduto. Trustee DelMar also pointed out that the District did not go out to bid for these services. Chief Clemmensen indicated that Sawyer Falduto has managed the Pension Fund's money since 2009 and the Pension Fund has seen a \$3 million increase over that period of time.

A motion was made by Trustee DelMar to approve payment of the April bills which includes check numbers 17615 through 17640 for a total of \$253,320.66, payroll of \$134,602.62, and net other expenditures of \$12,972.15 for a total cost to the District of \$400,895.43. Approval also includes check numbers 17641 through 17645, dated May 9, 2016, for a total of \$7,210.69. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Murray voting yes and Trustee DelMar voting yes. Trustee Brumbaugh abstained from the vote.

Discussion was conducted regarding several legislative items that are pending in Springfield

Discussion was conducted regarding the law firm the District is currently using for most legal matter. Trustee DelMar would like to see the District go out to bid for legal services and asked that the matter be placed on the agenda for the June Board meeting.

Discussion was conducted regarding the District's expense reimbursement policy. Staff will provide each Trustee with a copy of the District's current reimbursement policy

Trustee Murray questioned who was attending Fire Rescue Med in Nevada. Chief Clemmensen stated that there are no plans for staff to attend Fire Rescue Med. Trustee Murray question if any staff members were planning to attend

IAFC-FRI in Texas in August. Chief Clemmensen indicated that, at this point in time, no plans have been made for anyone to attend FRI.

Discussion was conducted regarding the Advanced Trustee Training at the IAFFPD Conference in Peoria in June. Trustee DelMar has been registered to attend. Staff will order the books that are required for those attending the ATT classes. Trustee Brumbaugh indicated he would be interested in attending. He will let staff know if he will attend so that proper registration can be made.

Chief Clemmensen updated the Board on items that are being addressed by RPM. All three departments have updated response cards to reflect a single engine response for AFAs (activated fire alarms) for non-Target response areas.

Chief Clemmensen reported that staffing remains the same. One firefighter remains off on a duty related injury and a pension hearing is scheduled for FF Walter in June.

Chief Clemmensen indicated that an advertisement was placed in the Daily Herald for residents interested in being considered for the Board of Fire Commissioners vacancy to submit their resumes to the District prior to this Board meeting. The only resume received was from Dr. Gerald Chapman, currently Chairman of the Board of Fire Commissioners.

A motion was made by Trustee DelMar to appoint Dr. Gerald Chapman to the Palatine Rural Fire Protection District's Board of Fire Commissioners for a three year term. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Murray voting yes, Trustee DelMar voting yes, and Trustee Brumbaugh voting yes.

Discussion was conducted regarding the Foreign Fire Insurance purchase request. Chief Clemmensen explained that the Foreign Fire Insurance money comes from a 2% fee that is collected from insurance companies doing business in Illinois that are not located in Illinois.

A motion was made by Trustee Murray to approve the Foreign Fire Insurance Board purchases as requested in the amount of \$1,366.00. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Murray voting yes, Trustee DelMar voting no, and Trustee Brumbaugh voting yes.

Discussion was conducted regarding several items in order to answer questions Trustee Brumbaugh had about the decision to use a jump company instead of hiring to replace employees that retired/left over the past year. Discussion was also conducted regarding the Union's FOIA request. The Board asked that staff provide each Trustee with the documentation provided during discussions about staffing and jump companies.

At this morning's Pension Fund meeting, Trustee Murray obtained an answer to Trustee DelMar's question regarding the full funding of the District's Pension Fund. Trustee DelMar had asked what the cost would be for the District to move the Pension funding from its current 73% to 100%, like Palatine Township had recently done. Trustee Murray indicated that it would cost the Pension Fund \$1,500 to commission a separate study to get that precise dollar amount. A rough estimate would be that a \$4.5 million payment by the District would reduce its current annual pension payment by approximately \$300,000. However, that \$4.5 million payment would fund the Pension Fund at 100% for only a moment in time. For informational purposes, the current State statute requires 90% funding of the Pension Fund by 2040.

Trustee Murray also reported that the Pension Board had a Pension Board Hearing in April to hear the District's request to intervene on the matter of the Pension Hearing for FF/PM AmyJo Walter. The Pension Board unanimously approved the District's intervention request. FF Walter's disability hearing is currently scheduled to take place on June 13th.

A motion was made by Trustee DelMar to enter Closed Session at 2:27 p.m. for the purpose of pending of imminent litigation per 5 ILCS 120/2 (c) 11, and personnel issues per 5 ILCS 120/2 (c) 1 as part of the Open Meetings Act. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Murray voting yes, Trustee DelMar voting yes, and Trustee Brumbaugh voting yes.

A motion was made by Trustee DelMar to exit Closed Session at 2:57 p.m. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Murray voting yes, Trustee DelMar voting yes, and Trustee Brumbaugh voting yes.

There was no action taken as a result of the Closed Session.

The next meeting will be June 13th and it is a 7:00 p.m. meeting.

With no further business to come before the Board, a motion was made by Trustee Brumbaugh to adjourn the regular meeting of the Board of Trustees at 3:00 p.m. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Murray voting yes, Trustee DelMar voting yes, and Trustee Brumbaugh voting yes.

Approved this 13th day of June, 2016, by a roll call vote as follows:

AYES: __Brumbaugh, Murray, DelMar__

NAYS: _____0_____

ABSTAIN: _____0_____

Rob Brumbaugh
President
Palatine Rural Fire Protection District

ATTEST:

Aaron DelMar
Secretary
Palatine Rural Fire Protection District