

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 11<sup>th</sup> DAY OF MAY, 2020  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order at 8:09 a.m.

A roll call was taken, and the following Trustees were present via video conference: Robert McKanna and Matt Moffitt. Chief May and Deputy Chief Mohr were also present from the station via video conference. Trustee DelMar was absent.

A motion was made by Trustee Moffitt to have Trustee McKanna serve as President pro tem for this meeting. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

Trustee McKanna opened the floor for public comment. There were no members of the public present via video conference. There were no comments or questions for the Board.

A motion was made by Trustee McKanna to approve the Consent Agenda as follows:  
Item #1 – Approval of Regular Meeting Minutes – April 13, 2020  
Item #2 – Approval of Closed Session Meeting Minutes – None  
Item #3 – Approval of Financial Report for month ending – April 30, 2020  
Item #4 – Approval of Bill List and March expenditures – \$260,603.19  
Item #5 – Approval of additional bills – None

The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

Chief May reviewed items contained in the Chief's report.

Chief May looked into the issue as to whether the Board needs to amend its By-Laws to reflect the allowing of electronic meeting attendance, as is currently being done. The Chief indicated that, if electronic meeting attendance becomes acceptable even after the current pandemic situation subsides, then the Board can look at updating their By-Laws to reflect that change.

The Chief has nothing new to report regarding the referendum issue.

Chief May introduced Jennifer Martinson from Lauterbach & Amen. Ms. Martinson was present via video conference. Ms. Martinson reviewed some of the information contained in the FY 2019 Annual Audit that is on today's agenda for possible approval.

A motion was made by Trustee McKanna to accept the FY 2019 Annual Audit as prepared by Lauterbach & Amen. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

The Board thanked Ms. Martinson and Lauterbach & Amen for their work on the FY 2019 Audit.

A motion was made by Trustee McKanna to approve the Foreign Fire Insurance Board purchase request, in the amount of \$1,385, as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

Discussion was conducted regarding the proposed fire station kitchen remodel. Chief May indicated part of the remodel work will include mold remediation behind the sink area. A motion was made by Trustee McKanna to approve the fire station kitchen remodel project, for a total cost not to exceed \$30,000. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

With no further business to come before the Board, a motion was made by Trustee Moffitt to adjourn the regular meeting of the Board of Trustees at 8:33 a.m. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee McKanna voting yes and Trustee Moffitt voting yes.

The next regular meeting of the Board of Trustees will be at 8:00 a.m. on June 8, 2020.

Approved this 8<sup>th</sup> day of June, 2020, by a roll call vote as follows:

AYES: DelMar, McKanna, Moffitt

NAYS: 0

ABSENT: 0

Aaron DeMar  
President  
Palatine Rural Fire Protection District

ATTEST:

Matt Moffitt  
Secretary  
Palatine Rural Fire Protection District