

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 12<sup>th</sup> DAY OF OCTOBER, 2020  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order at 8:04 a.m.

A roll call was taken, and the following Trustees were present via video conference: Aaron DelMar, Robert McKanna, and Matt Moffitt. Chief May and Deputy Chief Mohr were also present from the station via video conference.

Trustee DelMar opened the floor for public comment. There were no members of the public present via video conference. There were no comments or questions for the Board.

A motion was made by Trustee DelMar to approve the Consent Agenda as follows:

- Item #1 – Approval of Regular Meeting Minutes – September 14, 2020
- Item #2 – Approval of Closed Session Meeting Minutes – None
- Item #3 – Approval of Financial Report for month ending – September 30, 2020
- Item #4 – Approval of Bill List and monthly expenditures – \$261,736.99
- Item #5 – Approval of additional bills – \$0.00

The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Chief May reviewed items contained in the Chief's report.

Chief May reported that three employees recently tendered their resignations. Staff is working to process entry level candidates to fill the vacancies. Discussion was conducted regarding staffing.

The District recently received a \$10,000 donation from an area resident. Chief May will report back to the Board, once it has been determined what the District will spend the money on.

The Foreign Fire Insurance Board received its annual disbursement from the Illinois Municipal League. Chief May indicated the FFIB received approximately \$27,000 this year.

Chief May forwarded referendum information to the District's Attorney for review, and is waiting for a response regarding some of the documentation the District will need to move forward with a spring referendum.

Chief May presented the FY 2021 Budget request from the Board of Fire Commissioners for discussion and possible approval. A motion was made by Trustee DelMar to approve the FY 2021 BOFC Budget request as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve Resolution 2020-007, A Resolution Approving an Intergovernmental Agreement Between Cook County Illinois and the Palatine Rural Fire Protection District for Coronavirus Relief Funds, as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Chief May provided the Board with a synopsis of the proposed FY 2021 District budget. Discussion was conducted. Chief May indicated the FY 2021 Budget and Appropriations Hearing will be held at the Board's November meeting.

Trustee DelMar asked the Chief to send a copy of the final FY 2019 financial report to the Board members to use as reference while reviewing the proposed FY 2021 draft budget.

A motion was made by Trustee DelMar to approve Resolution 2020-008, A Resolution Making a Determination of the Amounts of Money Estimated to be Necessary to be Raised by Taxation, as presented. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Trustee McKanna reported that he completed his annual Pension training in early October.

There has been no additional information as to how exactly the 2021 NIAFPD Conference will proceed. As soon as information is received, it will be forwarded to the Board.

A motion was made by Trustee DelMar to enter Closed Session at 8:40 a.m. for the purpose of discussing pending or imminent litigation per 5 ILCS 120/2 (c) 11, Personnel Issues per 5 ILCS 120/2 (c) 1, and Collective Bargaining per 5 ILCS 120/2 (c) 2 as part of the Open Meetings Act. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to exit Closed Session at 9:13 a.m. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

The District will be having a Swearing In ceremony on Monday, October 26<sup>th</sup> at 6:30 p.m. for the promotion of FF Jonathan Arthur to the rank of Lieutenant and new employees FF Joshua Hoffland, FF Dylan Hughes, and FF Michael Tortorelli.

With no further business to come before the Board, a motion was made by Trustee McKanna to adjourn the regular meeting of the Board of Trustees at 9:16 a.m. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

The next regular meeting of the Board of Trustees will be at 8:00 a.m. on November 9, 2020.

Approved this 9<sup>th</sup> day of November, 2020, by a roll call vote as follows:

AYES: \_DelMar, McKanna, Moffitt\_\_\_\_\_

NAYS: \_\_\_\_\_0\_\_\_\_\_

ABSENT: \_\_\_\_\_0\_\_\_\_\_

Aaron DelMar  
President  
Palatine Rural Fire Protection District

ATTEST:

Matt Moffitt  
Secretary  
Palatine Rural Fire Protection District