

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 8<sup>th</sup> DAY OF MAY, 2017  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee DelMar at 1:00 p.m.

A roll call was taken, and the following Trustees were present: Aaron DelMar and Robert McKanna. Mr. Matt Moffitt, Chief Rich May and Assistant Chief Scott Mohr were also present.

There were five employees present for the meeting, no District residents were present. Trustee DelMar opened the floor for public comment. Those employees present had no questions or comments for the Board.

At their April meeting, the Palatine Township Board appointed Mr. Matt Moffitt to serve a three-year term (ending April, 2020) as Fire District Trustee. Dawn Andrlik administered the oath of office to Trustee Moffitt. Trustees and staff welcomed Trustee Moffitt.

Trustee Moffitt nominated Trustee DelMar for the position of President of the Board of Trustees. Trustee McKanna seconded the nomination. There being no other nominations for the position of President, a roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Trustee DelMar nominated Trustee McKanna for the position of Treasurer of the Board of Trustees. Trustee Moffitt seconded the nomination. There being no other nominations for the position of Treasurer, a roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Trustee DelMar nominated Trustee Moffitt for the position of Secretary of the Board of Trustees. Trustee McKanna seconded the nomination. There being no other nominations for the position of Secretary, a roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee McKanna to approve the minutes from the Regular Meeting of the Board of Trustees held April 10, 2017 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee

DelMar voting yes and Trustee McKanna voting yes. Trustee Moffitt abstained from the vote.

A motion was made by Trustee DelMar to accept the financial report for month ended April 30, 2017 as presented. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Discussion was conducted regarding the District's ambulance billing and collections. Staff will work to compile information regarding billing and collections for the past three years.

A motion was made by Trustee DelMar to approve payment of the April bills which includes checks numbers 18035 through 18068 for a total of \$297,136.03, payroll of \$125,498.05, and net other expenditures of \$15,791.32, for a total cost to the District of \$438,425.40. Also included in the motion is approval of checks number 18069 through 18072 dated May 8, 2017 for a total of \$395.89. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Discussion was conducted regarding the Chief's report on response times.

Assistant Chief Mohr presented information to the Board regarding the District's incident response and resource allocation of personnel and vehicles.

Discussion was conducted regarding staffing. Chief May will compile information for the Board of Trustees. The matter of staffing will be included on the agenda for the Trustee's June Board meeting.

Trustee McKanna would like to establish goals for the Board of Trustees. To that end, the Board asked that Chief May compile information to assist them in planning for the future and setting both short and long term goals for the District.

A motion was made by Trustee Moffitt to approve the purchase request for the Foreign Fire Insurance Board in the amount of \$3,280.00 as submitted. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar abstaining from the vote, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

With no further business to come before the Board, a motion was made by Trustee Moffitt to adjourn the regular meeting of the Board of Trustees at 2:37 p.m. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

The next regular meeting of the Board of Trustees will be at 1:00 p.m. on June 12<sup>th</sup>.

Approved this 12<sup>th</sup> day of June, 2017, by a roll call vote as follows:

AYES: \_DelMar, McKanna, & Moffitt\_\_\_\_

NAYS: \_\_\_\_\_0\_\_\_\_\_

ABSENT: \_\_\_\_\_0\_\_\_\_\_

Aaron DelMar  
President  
Palatine Rural Fire Protection District

ATTEST:

Matt Moffitt  
Secretary  
Palatine Rural Fire Protection District