

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE PALATINE RURAL
FIRE PROTECTION DISTRICT
HELD THE 12th DAY OF SEPTEMBER, 2016
AT PALATINE RURAL FIRE STATION #36
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee Brumbaugh at 1:00 p.m.

A roll call was taken, and the following Trustees were present: Rob Brumbaugh, William Murray and Aaron DelMar. Interim Chief Rich May and Assistant Chief Scott Mohr were also present.

Trustee Brumbaugh opened the floor for public comment. Those members of the public present had no questions or comments for the Board.

A motion was made by Trustee DelMar to approve the minutes from the Regular Meeting of the Board of Trustees held August 8, 2016 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to approve the Closed Session minutes from the Regular Meeting of the Board of Trustees held August 8, 2016 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to accept the financial report for the month ended August 31, 2016 as presented. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to approve payment of the August bills which includes check numbers 17746 through 17780 for a total of \$49,565.51, payroll of \$120,233.84, and net other expenditures of \$185,733.18 for a total cost to the District of \$432,728.77. Also included in the motion was approval of checks number 17781 through 17785 dated September 12, 2016 for a total of \$2,559.43. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

Trustee Murray questioned the check issued to Northwest Community Hospital. Staff explained the District pays for administrative costs as they relate to paramedic services through Northwest as our System Hospital.

Chief May mentioned EMS Elite in his monthly report, the Board asked what EMS Elite referred to. Chief May reported that EMS Elite is the new paramedic reporting platform used by the System.

The Trustees asked about the FEMA Grant for a new ambulance monitor that was not awarded this year. Chief May stated that larger requests take priority, and so smaller requests, such as the District's this year, take lower priority and the money is usually gone by the time such requests are considered.

A motion was made by Trustee DelMar to change the October 10th Board Meeting start time from 7:00 p.m. to 1:00 p.m. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Chief May recognized personnel for a recent EMS call where the District's ambulance was dispatched for a person choking. Crews arrived, assessed the situation, and successfully performed a procedure that is not often used in the field. The choking hazard was removed and the patient was transported to the hospital.

Discussion was conducted regarding the status of the FY2016 budget. Chief May is anticipating approximately \$140,000 less in tax receipts than anticipated. Further discussion was conducted regarding staffing versus income.

Trustee DelMar asked that the 2017 budget include costs for hiring two new firefighters. He would like Chief May to provide each Trustee with a copy of the 2016 budget for comparison purposes. Trustee DelMar asked that staff include 5-10% decreases in as many budget line items as possible. Trustee DelMar would like Chief May to provide each Trustee with a copy of the Village of Palatine Intergovernmental Agreement for Services for their review.

A motion was made by Trustee DelMar to approve awarding the fire station parking lot sealcoat work to Quality Sealcoat in the amount of \$2,530.00. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to approve Resolution 2016-008, A Resolution Approving a Services Agreement Between the Palatine Rural Fire Protection District and Fire Recovery USA, LLC Regarding Billing Services, as presented. The motion was seconded by Trustee Brumbaugh. A roll call vote

was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Trustee Murray reported that he attended the MABAS Division 1 Water Rescue Drill. Trustee Murray also indicated that there had been a story in the newspaper regarding the Elk Grove Township Fire District and that their level of operating reserves has fallen by \$1,000,000.

A motion was made by Trustee DelMar to enter Closed Session at 2:31 p.m. for the purpose of pending of imminent litigation per 5 ILCS 120/2 (c) 11, and personnel issues per 5 ILCS 120/2 (c) 1 as part of the Open Meetings Act. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee Brumbaugh to exit Closed Session at 2:55 p.m. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to approve the benefit package for Chief May as presented. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

The Board will hold a Budget Workshop meeting on October 5th at 9:00 a.m. Chief May will make the proper notices.

A motion was made by Trustee DelMar to direct the Board of Fire Commissioners and Department Staff to start the process of hiring two candidates off the current entry level eligibility list. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting no, and Trustee DelMar voting yes.

With no further business to come before the Board, a motion was made by Trustee DelMar to adjourn the regular meeting of the Board of Trustees at 3:08 p.m. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

The next regular meeting of the Board of Trustees will be at 1:00 p.m. on October 10th.

Approved this 10th day of October, 2016, by a roll call vote as follows:

AYES: _Brumbaugh, Murray, DelMar__

NAYS: _____0_____

ABSTAIN: _____0_____

Rob Brumbaugh
President
Palatine Rural Fire Protection District

ATTEST:

Aaron DelMar
Secretary
Palatine Rural Fire Protection District