

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE PALATINE RURAL
FIRE PROTECTION DISTRICT
HELD THE 14th DAY OF NOVEMBER, 2016
AT PALATINE RURAL FIRE STATION #36
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee Brumbaugh at 1:01 p.m.

A roll call was taken, and the following Trustees were present: Rob Brumbaugh and Aaron DelMar. William Murray was absent. Chief Rich May and Assistant Chief Scott Mohr were also present.

Trustee Brumbaugh opened the floor for public comment. Those members of the public present had no questions or comments for the Board.

A motion was made by Trustee DelMar to suspend the Regular Meeting of the Board of Trustees at 1:02 p.m. in order to conduct the Budget and Appropriations Hearing for fiscal year 2017. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

Those members of the public present had no questions or comments regarding the proposed FY2017 Budget and Appropriations Ordinance.

A motion was made by Trustee DelMar to close the Budget and Appropriations Hearing and reconvene the Regular Meeting of the Board of Trustees at 1:03 p.m. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to approve the minutes from the Regular Meeting of the Board of Trustee held October 10, 2016 as presented. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to accept the financial report for month ended October 31, 2016 as presented. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to approve payment of the October bills which includes checks numbers 17818 through 17865 for a total of \$61,397.30, payroll of \$124,818.08, and net other expenditures of \$9,571.25 for a total cost to the District of \$195,786.63. The motion was seconded by Trustee Brumbaugh.

A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

Chief May indicated that the Northern Illinois Alliance of Fire Protection District's Annual Conference is scheduled to take place January 26 – January 29, 2017 in Oak Brook. If any of the Trustees are interested in attending, please let staff know so that registration can be made prior to the January 3rd registration deadline. Trustee DelMar will plan to attend on Friday. Trustee Brumbaugh asked staff to notify him when an Advanced Trustee Training opportunity is scheduled in the area.

Chief May reported that the District's two new employees began work today.

The Chief gave the Board an update on the status of the 2016 budget. Tax receipts have slowed substantially. Based on the tax levy report, the District is still due approximately \$118,000. Chief May anticipates the District will be about \$114,000 over budget at the end of the year, based on year-to-date revenue and expenses.

Trustee DelMar asked the Chief to provide each of the Trustees with a copy of the current Village of Palatine contract for services agreement. Discussion was conducted regarding other possible sources of income for the District. Trustee DelMar suggested income assistance from Palatine Township. Trustee DelMar asked Chief May to talk with the District's attorney regarding Township funding. Trustee DelMar also suggested the District look into the possibility of an increase in the Personal Property Replacement Tax income, based on a documented census increase in the District.

The Chief has received the annual budget request from the Board of Fire Commissioners. The information is included in the proposed FY2017 budget. Chief May provided each of the Trustees with the updated FY2017 Budget Summary. The Trustees were also given a schedule for when Tax Levy documents and filings need to be completed for the FY2016 Tax Levy.

A motion was made by Trustee DelMar to approve Resolution 2016-008, A Resolution Appointing a Delegate and Alternate Delegate to the Board of Directors for the Northeastern Illinois Public Safety Training Academy (NIPSTA) as presented. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to approve Ordinance 2016-002, An Ordinance Providing for Budget and Appropriations of the Palatine Rural Fire Protection District for the Fiscal Year Beginning January 1, 2017 and Ending December 31, 2017 as presented. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to accept the proposal from Eder Casella & Company for auditing services for FY 2016 – FY 2018, and authorize the Chief to sign a letter of engagement with Eder Casella on behalf of the District. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

A motion was made by Trustee Brumbaugh to approve the Foreign Fire Insurance Board purchases in the amount of \$1,225.00, as requested. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

Chief May provided each of the Trustees with a draft of the 2017 Board of Trustee meeting schedule. The Chief asked the Trustees to review the dates and notify staff there are any changes they would like to make to the schedule. Approval of the meeting schedule will be on the agenda for the December meeting.

A motion was made by Trustee DelMar to enter Closed Session at 1:33 p.m. to discuss pending or imminent litigation per 5 ILCS 120/2 (c) 11, and personnel issues per 5 ILCS 120/2 (c) 1 as part of the Open Meetings Act. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to exit Closed Session at 1:45 p.m. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

With no further business to come before the Board, a motion was made by Trustee DelMar to adjourn the regular meeting of the Board of Trustees at 1:46 p.m. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes and Trustee DelMar voting yes.

The next regular meeting of the Board of Trustees will be at 1:00 p.m. on December 12th.

Approved this 12th day of December, 2016, by a roll call vote as follows:

AYES: Murray & DelMar

NAYS: 0

ABSTAIN: _____0_____

William Murray
President pro tem
Palatine Rural Fire Protection District

ATTEST:

Aaron DeMar
Secretary
Palatine Rural Fire Protection District