

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 13<sup>th</sup> DAY OF JUNE, 2016  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee Brumbaugh at 7:01 p.m.

A roll call was taken, and the following Trustees were present: Rob Brumbaugh, William Murray and Aaron DelMar. Chief Hank Clemmensen, Deputy Chief Rich May, and Assistant Chief Scott Mohr were also present.

Trustee Brumbaugh opened the floor for public comment. . Those members of the public present had no questions or comments for the Board.

A motion was made by Trustee Murray to approve the minutes from the Regular Meeting of the Board of Trustees held May 9, 2016 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to approve the Closed Session minutes from the Regular Meeting of the Board of Trustees held May 9, 2016 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

A motion was made by Trustee Murray to accept the financial report for the month ended May 31, 2016 as presented. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

Chief Clemmensen provided each Trustee with a copy of the month ending May 31<sup>st</sup> statement from Sawyer Falduto regarding the District's investments.

A motion was made by Trustee DelMar to approve payment of the May bills which includes check numbers 17641 through 17688 for a total of \$389,240.87, payroll of \$123,749.35, and net other expenditures of \$12,543.19 for a total cost to the District of \$525,533.41. Approval also includes check numbers 17689 dated June 13, 2016, for a total of \$600.00. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

Chief Clemmensen introduced the District's Auditor Lou Karrison. The auditor discussed information and answered questions regarding information contained in the District's FY2015 Audit.

A motion was made by Trustee Brumbaugh to accept the FY2015 audit as prepared by Karrison, LLC. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Trustee Murray reported that the Pension Fund had conducted a Disability Pension Hearing today for FF AmyJo Walter. The Pension Board granted a disability pension to FF Walter.

Chief Clemmensen indicated that the District levied more money this year in the Pension Fund, in anticipation of this pension being awarded to FF Walter. There are other costs the District may incur as a result of this disability pension.

Chief Clemmensen reported that all of the attorneys have signed off on the Mobile Integrated Healthcare agreement with the hospital. Chief Clemmensen is hopeful that the MIH program will be implemented in October or November of 2016.

Trustee Brumbaugh had asked Chief Clemmensen to update the Board as to budget shortfall projections, based on five months of operation. Chief Clemmensen stated the District has realized some cost savings with a reduction in the Worker's Compensation and Liability insurance premium this year. There is also a \$24,000 increase in the tax income from budgeted amounts. At this point in time, the Chief estimates a possible budget shortfall of approximately \$61,000.

Chief Clemmensen provided each of the Trustees with a draft copy of a Request for Information for Professional Legal Services. There are seven law firms included on the list of firms that will be sent the RIF. The Chief asked if there were any changes or additions the Trustees would like to make to the RIF. There were no changes or additions suggested by the Trustees.

A motion was made by Trustee DelMar to approve the Request for Information for Professional Legal Services as presented, and authorize staff and the Chief to send out the RFI for the Palatine Rural Fire Protection District Board of Trustees. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to approve the Annual Statement of Receipts and Disbursements for Treasurer of the Palatine Rural Fire Protection District for the Fiscal Year Ending December 31, 2015 Corporate Fund and All

Other Funds, as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh abstaining, Trustee Murray voting yes and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to approve Resolution 2016-002, A Resolution Adopting the Prevailing Wage Rates for Laborers, Workers and Mechanics Employed on Public Works of Palatine Rural Fire Protection District, Cook County as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee Delmar voting yes.

Chief Clemmensen provided each of the Trustees with a copy of the District's Draft Agency Tax Report.

A motion was made by Trustee Brumbaugh to enter Closed Session at 7:46 p.m. for the purpose of pending of imminent litigation per 5 ILCS 120/2 (c) 11, and personnel issues per 5 ILCS 120/2 (c) 1 as part of the Open Meetings Act. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to exit Closed Session at 8:13 p.m. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

There was no action taken as a result of the Closed Session.

The next meeting will be July 11<sup>th</sup> and it is a 1:00 p.m. meeting.

With no further business to come before the Board, a motion was made by Trustee DelMar to adjourn the regular meeting of the Board of Trustees at 8:15 p.m. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Approved this 11<sup>th</sup> day of July, 2016, by a roll call vote as follows:

AYES: \_\_Brumbaugh, Murray, DelMar\_\_

NAYS: \_\_\_\_\_0\_\_\_\_\_

ABSTAIN: \_\_\_\_\_0\_\_\_\_\_

Rob Brumbaugh  
President  
Palatine Rural Fire Protection District

ATTEST:

Aaron DelMar  
Secretary  
Palatine Rural Fire Protection District