

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE PALATINE RURAL
FIRE PROTECTION DISTRICT
HELD THE 13th DAY OF MARCH, 2017
AT PALATINE RURAL FIRE STATION #36
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee DelMar at 1:00 p.m.

A roll call was taken, and the following Trustees were present: William Murray and Aaron DelMar. Mr. Robert McKanna, Chief Rich May and Assistant Chief Scott Mohr were also present.

There were two employees present for the meeting, no District residents were present. Trustee DelMar opened the floor for public comment. Those employees present had no questions or comments for the Board.

At their February meeting, the Palatine Township Board appointed Mr. Robert McKanna to serve the remaining two years of Mr. Brumbaugh's three year term (ending April, 2019) as Fire District Trustee. Dawn Andrlik administered the oath of office to Trustee McKanna. Trustees and staff welcomed Trustee McKanna.

Trustee Murray nominated Trustee DelMar for the position of President of the Board of Trustees. Trustee McKanna seconded the nomination. There being no other nominations for the position of President, a roll call vote was taken with Trustee DelMar voting yes, Trustee Murray voting yes, and Trustee McKanna voting yes.

Trustee DelMar nominated Trustee Murray for the position of Treasurer of the Board of Trustees. Trustee McKanna seconded the nomination. There being no other nominations for the position of Treasurer, a roll call vote was taken with Trustee DelMar voting yes, Trustee Murray voting yes, and Trustee McKanna voting yes.

Trustee DelMar nominated Trustee McKanna for the position of Secretary of the Board of Trustees. Trustee Murray seconded the nomination. There being no other nominations for the position of Secretary, a roll call vote was taken with Trustee DelMar voting yes, Trustee Murray voting yes, and Trustee McKanna voting yes.

A motion was made by Trustee DelMar to approve the minutes from the Regular Meeting of the Board of Trustees held February 13, 2017 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee

DelMar voting yes and Trustee Murray voting yes. Trustee McKanna abstained from the vote.

A motion was made by Trustee DelMar to accept the financial report for month ended February 28, 2017 as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee DelMar voting yes, Trustee Murray voting yes, and Trustee McKanna voting yes.

A motion was made by Trustee DelMar to approve payment of the February bills which includes checks numbers 17975 through 17988 for a total of \$42,318.39, payroll of \$120,881.53, and net other expenditures of \$92,169.46. Also included in the motion was approval of checks number 17999 through 18004 dated March 13, 2017 for a total of \$1,673.82, for a total cost to the District of \$257,043.20. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee DelMar voting yes, Trustee Murray voting yes, and Trustee McKanna voting yes.

Trustee DelMar would like staff to review the District's investments and look into possibly placing funds locally in CD's. He would also like to have the Sawyer Falduto (Schwab) statements included in the Board packets on a quarterly basis. Chief May will contact Sawyer Falduto, and ask that a representative attend the April Board meeting.

Trustee DelMar stated that he had read an article about Cook County implementing a policy limiting overtime to 5%, and asked if the District had a similar policy. Chief May questioned whether the policy limited the overtime budget to 5% of the total budget, 5% of the total payroll, or 5% above an employee's base pay? Discussion was conducted.

Discussion was conducted regarding minimum manning.

Chief May explained some of the things RPM is doing to improve intergovernmental cooperation between the fire departments of Palatine Rural, Village of Palatine, and City of Rolling Meadows.

Trustee DelMar asked that Chief May identify funding sources for travel items listed in the Chief's report.

Discussion was conducted regarding Autism Awareness Training, the Department's Vehicle Maintenance Division and Building Maintenance Division, firefighter fitness criteria, possible nutrition training by a licensed nutritionist, and physical/physical agility requirements.

Chief May updated the Board regarding his recent trip to Springfield for Legislative Day.

Discussion was conducted regarding the upcoming appointment of a Fire Commissioner to the District's Board of Fire Commissioners. Commissioner Tim Tiedje's term expires on June 1, 2017. Commissioner Tiedje has indicated he is willing to serve on the Board for another three year term.

The Trustees asked that the number of people in the audience be included in the minutes for each meeting.

The Trustee asked that "Goals for Trustees" and "Goals for Fire Chief" be included as items on the agenda for the Trustee's April Board meeting.

The Board also suggested that each Board Meeting should include a 10 minute presentation, to assist the Trustees in gathering additional information regarding the fire service/Fire District. Next month's 10-minute presentation would be the Sawyer Falduto explanation of the District's current investments with their company.

A motion was made by Trustee DelMar to enter Closed Session at 2:07 p.m. to discuss pending or imminent litigation per 5 ILCS 120/2 (c) 11, and personnel issues per 5 ILCS 120/2 (c) 1 as part of the Open Meetings Act. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee Murray voting yes, and Trustee McKanna voting yes.

A motion was made by Trustee DelMar to exit Closed Session at 2:15 p.m. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee Murray voting yes, and Trustee McKanna voting yes.

No action was taken as a result of Closed Session.

With no further business to come before the Board, a motion was made by Trustee Murray to adjourn the regular meeting of the Board of Trustees at 2:15 p.m. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee Murray voting yes, and Trustee McKanna voting yes.

The next regular meeting of the Board of Trustees will be at 1:00 p.m. on April 10th.

Approved this 10th day of April, 2017, by a roll call vote as follows:

AYES: ____Murray & McKanna____

NAYS: _____0_____

ABSENT: ____DelMar_____

William Murray
President pro tem
Palatine Rural Fire Protection District

ATTEST:

Robert McKanna
Secretary
Palatine Rural Fire Protection District