

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 11<sup>th</sup> DAY OF JULY, 2016  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee Brumbaugh at 1:01 p.m.

A roll call was taken, and the following Trustees were present: Rob Brumbaugh, William Murray and Aaron DelMar. Chief Hank Clemmensen, Deputy Chief Rich May, and Assistant Chief Scott Mohr were also present.

Trustee Brumbaugh asked everyone to observe a moment of silence in honor of those who lost their lives in recent Dallas shooting.

Trustee Brumbaugh opened the floor for public comment. Those members of the public present had no questions or comments for the Board.

A motion was made by Trustee Murray to approve the minutes from the Regular Meeting of the Board of Trustees held June 13, 2016 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

A motion was made by Trustee Murray to approve the Closed Session minutes from the Regular Meeting of the Board of Trustees held June 13, 2016 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

A motion was made by Trustee Murray to approve the minutes from the Special Meeting of the Board of Trustees held July 5, 2016 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee Murray to approve the Closed Session minutes from the Special Meeting of the Board of Trustees held July 5, 2016 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee Murray to accept the financial report for the month ended June 30, 2016 as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

A motion was made by Trustee Murray to approve payment of the June bills which includes check numbers 17689 through 17720 for a total of \$66,710.04, payroll of \$124,604.71, and net other expenditures of \$9,604.81 for a total cost to the District of \$200,919.56. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes and Trustee DelMar voting yes.

Each Trustee received a copy of a report from Northwest Central Dispatch regarding the District's dispatch numbers. Due to the response changes with RPM, Palatine Rural has seen a reduction in call volume.

Trustee DelMar asked about the Legal Services Request for Information. Chief Clemmensen indicated all responses are due back to the District by July 29<sup>th</sup>.

Chief Clemmensen also reported that the District will be sending out the RFP's for audit services within the next week or so.

A motion was made by Trustee Murray to approve Resolution 2016-003, A Resolution Authorizing the Release of Closed Session Minutes and Destruction of Closed Session Audio Recordings as presented. The motion was seconded by Trustee DelMar. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to enter Closed Session at 1:16 p.m. for the purpose of pending of imminent litigation per 5 ILCS 120/2 (c) 11, and personnel issues per 5 ILCS 120/2 (c) 1 as part of the Open Meetings Act. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to exit Closed Session at 2:20 p.m. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to move Item XI (C) Grievance 2016-01, Step 3 up on the agenda for discussion and action to item XI (B). A motion was made by Trustee DelMar to deny Grievance 2016-01 at Step 3. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting no, Trustee Murray voting yes, and Trustee DelMar voting yes.

A motion was made by Trustee DelMar to accept the Mutual Employment Retirement Agreement with Henry C. Clemmensen as presented. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting no.

Chief Clemmensen indicated that he would be retiring from the Palatine Rural Fire Protection District as of July 15, 2016.

A motion was made by Trustee DelMar to have Deputy Chief Rich May serve as Interim Fire Chief for the District as of July 15, 2016. The motion was seconded by Trustee Murray. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Trustee Murray reported that he had met with some of the Rolling Meadows firefighters from Station #16 and had seen their new fire engine.

Trustee DelMar reported that he attended the Advanced Trustee Training classes that were held as part of the Illinois Alliance of Fire Protection District's annual conference in Peoria. He has forwarded copies of the certificates to staff.

Chief Clemmensen reported that Larry Maitkaitis, former Fire Marshal for the State of Illinois passed away two days ago.

The next Board meeting will be August 8<sup>th</sup> and it is a 1:00 p.m. meeting.

With no further business to come before the Board, a motion was made by Trustee DelMar to adjourn the regular meeting of the Board of Trustees at 2:36 p.m. The motion was seconded by Trustee Brumbaugh. A roll call vote was taken with Trustee Brumbaugh voting yes, Trustee Murray voting yes, and Trustee DelMar voting yes.

Approved this 8<sup>th</sup> day of August, 2016, by a roll call vote as follows:

AYES: \_Brumbaugh, Murray, DelMar\_\_

NAYS: \_\_\_\_\_0\_\_\_\_\_

ABSTAIN: \_\_\_\_\_0\_\_\_\_\_

Rob Brumbaugh  
President  
Palatine Rural Fire Protection District

ATTEST:

Aaron DeMar  
Secretary  
Palatine Rural Fire Protection District