Board of Fire Commissioners
Regular Meeting Minutes

Held on July 9, 2025
at Inverness Fire Station 35 Ela Road, Inverness, IL

Minutes:

Call to Order The regular meeting was called to order at 3:04 p.m. by Commissioner Tiedje.

Roll Call Present: Chairperson Tim Tiedje, Commissioner William Murray, Commissioner Russell Toms
Others Present: Fire Chief Kurka, Admin Asst Diercks, FF/PM Phil Hinz

Pledge of Allegiance Commissioner Tiedje led all present in the Pledge of Allegiance.

Public Comment – tabled until Lieutenant testing discussion

Oath of Office The Board of Trustees has reappointed Russell Toms to the Board of Fire Commissioners for a three-year term ending May 1, 2028. The Oath of Office was read and signed by Commissioner Toms.

Election of Officers Motion by Commissioner Murray, seconded by Commissioner Toms, to nominate Tim Tiedje as Chairperson. A voice vote showed unanimous approval.

Motion by Commissioner Murray, seconded by Commissioner Tiedje, to nominate Russ Toms as Secretary. A voice vote showed unanimous approval.

Approval of Minutes Motion by Commissioner Murray, seconded by Commissioner Tiedje, to approve the minutes from the April 9, 2025 Regular Meeting as presented. A voice vote showed unanimous approval.

Motion by Commissioner Toms, seconded by Commissioner Murray, to approve the minutes from the May 14, 2025 Special Meeting as presented. A voice vote showed unanimous approval.

Communications - None

Fire Chief's Report Chief Kurka updated the Board of Fire Commissioners on District Activities.

Unfinished Business

Lieutenant Promotional Test: The list is ready to be finalized and was signed by Chairperson Tiedje.

The Board discussed proposed changes to future promotional exams. Phil Hinz reported that the union has appointed Seth Myers and Jonathan Arthur to the committee to collaborate with the Commission on recommended updates. These include revising the peer review process, ensuring evaluators are familiar with our department procedures, considering the inclusion of the Palatine Fire Department Training Officer as tactical review observer, and refining the language used in scoring metrics.

Entry Level Testing: Applications are now open with National Testing Network (NTN); the deadline for submitting applications is August 1st. Candidate interviews were scheduled for Saturday, September 6, 2025, starting at 9:00 a.m.

New Business - None

Closed Session

Motion by Commissioner Murray, Seconded by Commissioner Toms, to go into closed session at 3:54 p.m. for the purposes of Reviewing Closed Session Minutes and Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Employees of the public body. Roll Call vote: 3 Yes (Tiedje, Murray, Toms), 0 No, 0 Absent/Abstain.

Return to Open Session No action was taken during the closed session.

Motion by Commissioner Murray, Seconded by Commissioner Toms to leave closed session and return to open session at 4:12 p.m. Roll Call vote: 3 Yes (Tiedje, Murray, Toms), 0 No, 0 Absent/Abstain.

Approval of Closed Session Minutes Motion by Commissioner Toms, seconded by Commissioner Murray, to approve the closed session minutes from the May 14, 2025 Special Meeting as presented. A voice vote showed unanimous approval.

Adjournment There being no further business, motion by Commissioner Murray, seconded by Commissioner Toms, to adjourn the meeting at 4:13 p.m. No discussion. Voice vote: 3 Yes (Tiedje, Murray, Toms), 0 No, 0 Absent.

Next Meeting – October 8, 2025 at 3:00 p.m.

Date Approved: October 8, 2025

Commissioner _____

Commissioner _____

Commissioner _____