

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 9<sup>th</sup> DAY OF NOVEMBER, 2020  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order at 8:00 a.m.

A roll call was taken, and the following Trustees were present via video conference: Aaron DelMar, Robert McKanna, and Matt Moffitt. Chief May and Deputy Chief Mohr were also present from the station via video conference.

Trustee DelMar opened the floor for public comment. There were no members of the public present via video conference. There were no comments or questions for the Board.

A motion was made by Trustee DelMar to suspend the Regular Meeting of the Board of Trustees at 8:01 am in order to conduct the Budget and Appropriations Hearing for fiscal year 2021. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Discussion was conducted regarding the FY 2021 Budget and Appropriations Ordinance.

A motion was made by Trustee DelMar to close the Budget and Appropriations Hearing and reconvene the Regular Meeting of the Board of Trustees at 8:09 am. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve the Consent Agenda as follows:

- Item #1 – Approval of Regular Meeting Minutes – October 12, 2020
- Item #2 – Approval of Closed Session Meeting Minutes – October 12, 2020
- Item #3 – Approval of Financial Report for month ending – October 31, 2020
- Item #4 – Approval of Bill List and monthly expenditures – \$365,608.21
- Item #5 – Approval of additional bills – \$4,247.57

The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Chief May reviewed items contained in the Chief's report.

Chief May indicated he has submitted the paperwork for the Cook County CARES Grant, requesting reimbursement for approximately \$25,000 in COVID related expenditures for 2020.

Discussion was conducted regarding a possible spring Referendum. Chief May will be working to review information from departments who had a referendum on the recent ballot. Trustee DelMar suggested waiting until results are certified, and then review the numbers.

Discussion was conducted regarding the updated FY2021 working budget.

The Board thanked the Chief for providing information to them regarding what area departments are doing as it relates to employee retention.

A motion was made by Trustee DelMar to approve Ordinance 2020-001, An Ordinance Providing for Budget and Appropriations of the Palatine Rural Fire Protection District for FY 2021 as presented. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve the 2021 Board of Trustees Meeting Schedule as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee Moffitt to approve the Foreign Fire Insurance Board purchase request, in the amount of \$2,010.00, as presented. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to authorize Chief May to execute the necessary documents with Corkill Insurance and Illinois Public Risk Fund for the purpose of providing the District with Liability and Workers Compensation insurance coverage for 2021. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Discussion was conducted regarding the District's legal counsel. A motion was made by Trustee DelMar to authorize Chief May to engage the legal services of Ottosen, DiNolfo, Hasenbalg & Castaldo as legal counsel for the District. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Discussion was conducted regarding the replacement of the District's computer server. A motion was made by Trustee Moffitt to approve the budgeted server and network upgrades at a cost not to exceed the total budgeted amount of \$33,215. The motion

was seconded by Trustee DelMar. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

With no further business to come before the Board, a motion was made by Trustee McKanna to adjourn the regular meeting of the Board of Trustees at 8:40 a.m. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

The next regular meeting of the Board of Trustees will be at 8:00 a.m. on December 14, 2020.

Approved this 14<sup>th</sup> day of December, 2020, by a roll call vote as follows:

AYES: \_DelMar, McKanna, Moffitt\_\_\_\_\_

NAYS: \_\_\_\_\_0\_\_\_\_\_

ABSENT: \_\_\_\_\_0\_\_\_\_\_

Aaron DelMar  
President  
Palatine Rural Fire Protection District

ATTEST:

Matt Moffitt  
Secretary  
Palatine Rural Fire Protection District