

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF FIRE COMMISSIONERS OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 11<sup>th</sup> DAY OF JANUARY, 2018  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

Commissioner Chapman called the meeting of the Board of Fire Commissioners of the Palatine Rural Fire Protection District to order at 3:00 pm.

The following Commissioners were present: Gerald Chapman and Tim Tiedje. Commissioner Fleming had notified the Board, via Chief May, that a family issue would prevent him from attending the meeting in person. Chief May was also present.

A motion was made by Commissioner Chapman to allow Commissioner Fleming to participate in the meeting via conference call. The motion was seconded by Commissioner Tiedje. A roll call vote was taken with Commissioner Chapman voting yes and Commissioner Tiedje voting yes.

Commissioner Chapman opened the floor for public comment. There were no members of the public present. There were no comments or questions from the public.

A motion was made by Commissioner Fleming to approve the minutes from the Regular Meeting held October 12, 2017 as presented. The motion was seconded by Commissioner Tiedje. A roll call vote was taken with Commissioner Chapman voting yes, Commissioner Tiedje voting yes, and Commissioner Fleming voting yes.

A motion was made by Commissioner Fleming to approve the minutes from the Special Meeting held November 16, 2017 as presented. The motion was seconded by Commissioner Tiedje. A roll call vote was taken with Commissioner Chapman voting yes, Commissioner Tiedje voting yes, and Commissioner Fleming voting yes.

A motion was made by Commissioner Fleming to approve the Closed Session minutes from the Special Meeting held November 16, 2017 as presented. The motion was seconded by Commissioner Tiedje. A roll call vote was taken with Commissioner Chapman voting yes, Commissioner Tiedje voting yes, and Trustee Fleming voting yes.

A motion was made by Commissioner Fleming to approve the minutes from the Special Meeting held November 20, 2017 as presented. The motion was seconded by Commissioner Tiedje. A roll call vote was taken with Commissioner Chapman voting yes, Commissioner Tiedje voting yes, and Commissioner Fleming voting yes.

A motion was made by Commissioner Tiedje to approve the Closed Session minutes from the Special Meeting held November 20, 2017 as presented. The motion was seconded by Commissioner Tiedje. A roll call vote was taken with Commissioner Chapman voting yes, Commissioner Tiedje voting yes, and Commissioner Fleming voting yes.

Discussion was conducted regarding updates to the Board of Fire Commissioner's Rules and Regulations. Chief May is still working on updates, he anticipates having the document ready for the Commissioners' approval at their April meeting.

A motion was made by Commissioner Tiedje to approve the appointment of FF Tony Christie to the rank of Lieutenant effective February 12, 2018. The motion was seconded by Commissioner Fleming. A roll call vote was taken with Commissioner Chapman voting yes, Commissioner Tiedje voting yes, and Commissioner Fleming voting yes.

A motion was made by Commissioner Tiedje to approve the Initial Firefighter Eligibility List as presented. The motion was seconded by Commissioner Fleming. A roll call vote was taken with Commission Chapman voting yes, Commissioner Tiedje voting yes, and Commissioner Fleming voting yes.

Discussion was conducted regarding the next steps that need to be taken in the Entry Level testing process. The Board will need to conduct Oral Interviews with candidates.

A motion was made by Commissioner Fleming to schedule a Special Meeting for February 24, 2018 at 9:30 a.m. for the purpose of interviewing entry level Firefighter candidates. The motion was seconded by Commissioner Tiedje. A roll call vote was taken with Commissioner Chapman voting yes, Commissioner Tiedje voting yes, and Commissioner Fleming voting yes.

The Board directed Chief May to schedule Oral Interviews for ten (10) candidates, and gave permission to contact the top twelve (12) candidates in order to get ten (10) candidates scheduled. The Board agreed to 20 minutes interviews, with 10 minutes after each interview for scoring of candidates, and a one hour lunch break.

The Board's next Regular Meeting will be held on Thursday, April 12, 2018 at 3:00 p.m.

With no further business to come before the Board, a motion was made by Commissioner Fleming to adjourn the regular meeting of the Board of Fire Commissioners at 3:25 pm. The motion was seconded by Commissioner Tiedje. A roll call vote was taken with Commissioner Chapman voting yes, Commissioner Tiedje voting yes, and Commissioner Fleming voting yes.

Approved On: \_\_\_April 12, 2018\_\_\_\_\_

Commissioner\_\_\_Chapman\_\_\_\_\_

Commissioner\_\_\_Attended meeting via phone with no voting \_\_\_

Commissioner\_\_\_Fleming\_\_\_\_\_